

Topic Representative Position Description



The Role:

Course Representatives in BGL will perform a vital role in ensuring that students have input and a strong voice in decisions that affect them within the College. Using a **partnership approach**, Course Representatives will work collaboratively with academic staff to ensure a broad student perspective is considered across all aspects of course design, delivery and review.

Benefits & Recognition:

Course Representative roles provide a unique opportunity to:

- have your voice heard (by channelling broader student views) and enact real change;
- better understand how decisions are made within the College and contribute to those processes;
- further develop your professional skills e.g. networking, negotiation, providing effective feedback;
- make connections and build relationships with staff, students and generally important and influential people; and
- receive points through the Horizon Professional Development Award and a Certificate of Recognition from the University.

Who:

Students who are currently enrolled for Semester 1 and 2 in 2021 in an undergraduate or postgraduate degree in the College of Business, Government and Law.

There are up to three Course Representative positions per year level in each of the following Teaching Programs within the College:

- Business
- Criminology
- Government
- Law

To be eligible for a Course Representative role, you **must be enrolled in at least one core topic at the level you wish to represent**. For example, a Level 2 Rep in Criminology must be enrolled in at least one level 2 core topic for your Course (e.g. Bachelor of Criminology) per semester.

Students with a variety of experiences and backgrounds are encouraged to apply.

Commitment:

Course Representatives are expected to meet with staff throughout the semester, including the following:

- Meeting with Teaching Program Directors and other Course Representatives (minimum once per semester).
- Attending Course Quality Advisory Group (CQAG) meetings including reading papers and liaising with students in your College regarding relevant (and non-confidential) agenda items.

Your term would run from your appointment to 31 December 2021.

Course Representatives may also participate on their program Student Consultative Committee or nominate for the College Education Committee. For more information about these committees, please visit the BGL [committees page](#).

Training:

You will receive training from FUSA and ongoing support to ensure you know what is expected of you and how to fulfil your role.

To Apply:

To view current vacancies please visit the [Student Representation and Leadership Opportunities Board](#) on the FUSA website. This board also contains further information on how to apply.