



# Flinders University Student Association

Student Council Roles and Duties  
Regulations



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## 1. Preamble

Student Council has established the regulations contained herein to specify the roles and duties that are expected of each voting member of Student Council as outlined in clause 10.4 of the Constitution of the Flinders University Student Association.

## 2. Definitions

2.1 Unless otherwise defined in these regulations, the definitions outlined in section 1 of the FUSA Constitution shall apply to these regulations.

2.2 In these regulations;

**'Academic Association'** refers to clubs who have been granted affiliation to the Flinders University Student Association at the Academic Association level, as outlined in the FUSA Clubs, Collectives and Academic Associations Regulations;

**'Association'** refers to the Flinders University Student Association;

**'Affiliated Clubs'** refers to clubs that have been affiliated to the Flinders University Student Association at either the Non-Financial or Financial level, as outlined in the FUSA Clubs, Collectives and Academic Association Regulations;

**'Clubs and Events Officer'** refers to the designated officer responsible for the management of the Flinders University Student Association Clubs Program;

**'Collective'** refers to clubs who have been granted affiliation to the Flinders University Student Association at the Collective level, as outlined in the FUSA Clubs, Collectives and Academic Associations Regulations;

**'Constitution'** refers to the Constitution of the Flinders University Student Association as approved by University Council;

**'Executive Committee'** refers to the committee outlined in clause 12.1 of the Constitution of the Flinders University Student Association;

**'Events and Projects Officer'** refers to the designated officer responsible for the planning, coordinating and delivering of a diverse and broad range of student driven social and cultural events and activities through the Flinders University Student Association, and other stakeholders across Flinders University;

**'International Student'** refers to an enrolled student who is studying at a campus located within Australia and holds a temporary entry visa or otherwise deemed to be an International Student by Flinders University;

**'Manager, Student Engagement'** refers to the person employed by the University responsible for ensuring open and effective communication and liaison between Flinders University, the Flinders University Student Association, and students;

**'Postgraduate Student'** refers to a student enrolled in a course of study defined by Flinders University as a postgraduate award;



**'Student Representation and Development Officer'** refers to the designated officer responsible for managing and growing student representation across Flinders University;

**'Student'** refers to any enrolled student of Flinders University, whether that person is enrolled as a full-time, part-time or external student;

**'Student Council'** refers to the governing body of the Flinders University Student Association; and

**'University'** refers to the Flinders University of South Australia; and

**'University Council'** refers to the peak governing body of Flinders University, as defined by the *Flinders University of South Australia Act, 1966 (SA)*.

### 3. Student President

3.1 The Student President shall;

- a) be the official spokesperson of students and the Association, and make representations on behalf of students to the University, Media, Governments, and external organisations;
- b) chair meetings of Student Council, meetings of the Executive Committee, and General Meetings and Annual General Meetings of the Association;
- c) be an ex officio member of Academic Senate, the Education Quality Committee, the Student Appeals Committee and the FUSA Education Action Network;
- d) determine the time and location of meetings of Student Council before advising the General Secretary to provide notice of meetings of Student Council;
- e) communicate the activities of Student Council to the student body, using any means they consider appropriate;
- f) be available for consultation in their office on campus as often as practicable;
- g) support the Education Officer in the coordination and implantation of initiatives and campaigns of the Association regarding University policy and/or Higher Education legislation; and
- h) aid the other members of Student Council as required.

3.2 To adequately perform the duties outlined in clause 3.1 of these regulations, the Student President shall volunteer at least the equivalent of thirty (30) hours each week to their role.

3.3 To ensure public exposure of the Association and adequate scrutiny of their role, the Student President shall;



- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 3.1 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 3.3(a) of these regulations, within one (1) week of meeting of Student Council.
- 3.4 To ensure continuity of the role and continued growth of the Association, the Student President shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Student President prior to the Student Council Induction.

## 4. General Secretary

- 4.1 The General Secretary shall;
- a) be responsible for and maintain financial records of all monies and assets of the Association;
  - b) be responsible for and maintain the Register of Members, as outlined in section 8 of the FUSA Constitution;
  - c) be an ex officio member of the Executive Committee, the FUSA Club Pool Funding Panel and the FUSA Club, Collective and Academic Association Support and Development Group;
  - d) upon advice of the Student President, provide notice of meetings of Student Council;
  - e) collate agenda and appendix items for circulation prior to each meeting of Student Council;
  - f) present a financial report of the Association to each meeting of Student Council and the Association's Annual General Meeting;
  - g) call General Meetings of the Association as outlined in section 17 of the Constitution; and
  - h) consider registration, affiliation and annual review applications of clubs, collectives and academic associations with the Manager, Student Engagement (or delegate), the Clubs and Events Officer (or delegate), or Education Officer (or delegate), as outlined in the FUSA Clubs, Collectives and Academic Associations Regulations.
- 4.2 To adequately perform the duties outlined in clause 4.1 of these regulations, the General Secretary shall volunteer at least the equivalent of ten (10) hours each week to their role.



- 4.3 To ensure public exposure of the Association and adequate scrutiny of their role, the General Secretary shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 4.1 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 4.3(a) of these regulations, within one (1) week of meeting of Student Council.
- 4.4 To ensure continuity of the role and continued growth of the Association, the General Secretary shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming General Secretary prior to the Student Council Induction.

## 5. Education Officer

- 5.1 The Education Officer shall;
- a) be responsible for the coordination and implementation of the Association's education campaigns, with the support of the Student President;
  - b) chair the Education Action Network and Student Representation Network;
  - c) be an ex officio member of the Executive Committee; Academic Senate and the Education Quality Committee;
  - d) represent the Association on any working groups for education related policies;
  - e) collaborate with Student Assist to provide feedback on draft University policies;
  - f) promote and support student representation within the University; and
  - g) liaise with local, national and international organisations working on education issues.
- 5.2 To adequately perform the duties outlined in clause 5.1 of these regulations, the Education Officer shall volunteer at least the equivalent of ten (10) hours each week to their role.
- 5.3 To ensure public exposure of the Association and adequate scrutiny of their role, the Education Officer shall;



- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 5.1 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 5.3(a) of these regulations, within one (1) week of meeting of Student Council.
- 5.4 To ensure continuity of the role and continued growth of the Association, the Education Officer shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Education Officer prior to the Student Council Induction.

## 6. Women's Officer

- 6.1 The Women's Officer shall;
- a) identify as a woman;
  - b) be the Association's spokesperson regarding issues of importance to women students;
  - c) be responsible for the coordination and implementation of campaigns on issues of importance to women students;
  - d) co-chair the Be a Better Human Campaign Steering Group;
  - e) ensure that women students are referred to relevant campus or non-campus services in relation to personal and academic matters;
- 6.2 The Women's Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 6.1 of these regulations.
- 6.3 To adequately perform the duties outlined in clauses 6.1 and 6.2 of these regulations, the Women's Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 6.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Women's Officer shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 6.1 and 6.2 of these regulations at each meeting of Student Council; or



- b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 6.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 6.5 To ensure continuity of the role and continued growth of the Association, the Women's Officer shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Women's Officer prior to the Student Council Induction.

## 7. Welfare Officer

- 7.1 The Welfare Officer shall;
- a) be the Association's spokesperson regarding issues of student welfare;
  - b) be responsible for the coordination and implementation of the Association's welfare campaigns;
  - c) co-chair the Be a Better Human Campaign Steering Group;
  - d) liaise and network with state and national welfare and community sector groups and peak bodies; and
  - e) provide support and work in conjunction with the Student Assist.
- 7.2 The Welfare Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 7.1 of these regulations.
- 7.3 To adequately perform the duties outlined in clauses 7.1 and 7.2 of these regulations, the Welfare Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 7.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Welfare Officer shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 7.1 and 7.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 7.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 7.5 To ensure continuity of the role and continued growth of the Association, the Welfare Officer shall;



- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
- b) provide an oral or written handover report to the incoming Welfare Officer prior to the Student Council Induction.

## 8. Postgraduate Students Officer

- 8.1 The Postgraduate Students Officer shall;
  - a) be a Postgraduate Student;
  - b) be the Association's spokesperson on issues of importance to Postgraduate Students;
  - c) be responsible for the coordination and implantation of campaigns on issues of importance to Postgraduate Students;
  - d) be an ex officio observer to Academic Senate; and
  - e) ensure that Postgraduate Students are referred to relevant campus or non-campus services in relation to personal and academic matters.
- 8.2 The Postgraduate Students Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 8.1 of these regulations.
- 8.3 To adequately perform the duties outlined in clauses 8.1 and 8.2 of these regulations, the Postgraduate Students Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 8.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Postgraduate Students Officer shall;
  - a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 8.1 and 8.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 8.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 8.5 To ensure continuity of the role and continued growth of the Association, the Postgraduate Students Officer shall;
  - a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student



Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or

- b) provide an oral or written handover report to the incoming Postgraduate Students Officer prior to the Student Council Induction.

## 9. International Students Officer

- 9.1 The International Students Officer shall;
  - a) be an International Student;
  - b) be the Association's spokesperson on issues of importance to International Students;
  - c) be responsible for the coordination and implementation of campaigns on issues of importance to International Students;
  - d) ensure that International Students are referred to relevant campus or non-campus services in relation to person and academic matters;
- 9.2 The International Students Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 9.1 of these regulations.
- 9.3 To adequately perform the duties outlined in clauses 9.1 and 9.2 of these regulations, the International Students Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 9.4 To ensure public exposure of the Association and adequate scrutiny of their role, the International Students Officer shall;
  - a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 9.1 and 9.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 9.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 9.5 To ensure continuity of the role and continued growth of the Association, the International Students Officer shall;
  - a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming International Students Officer prior to the Student Council Induction.



## 10. Queer Officer

- 10.1 The Queer Officer shall;
- a) identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex or Asexual;
  - b) be the Association's spokesperson regarding issues of importance to students of diverse genders, sexes and sexualities;
  - c) be responsible for the coordination and implantation of campaigns on issues of importance to students of diverse genders, sexes and sexualities; and
  - d) ensure that students of diverse genders, sexes and sexualities are referred to relevant campus or non-campus services in relation to personal and academic matters.
- 10.2 The Queer Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 10.1 of these regulations.
- 10.3 To adequately perform the duties outlined in clauses 10.1 and 10.2 of these regulations, the Queer Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 10.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Queer Officer shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 10.1 and 10.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 10.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 10.5 To ensure continuity of the role and continued growth of the Association, the Queer Officer shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Queer Officer prior to the Student Council Induction.

## 11. Indigenous Students Officer

- 11.1 The Indigenous Students Officer shall;



- a) identify as Indigenous/Aboriginal, Torres Strait Islander or First Nations;
  - b) be the Association's spokesperson on issues of importance to First Nations Students;
  - c) be responsible for the coordination and implementation of campaigns on issues of importance to First Nations Students; and
  - d) ensure that First Nations Students are referred to relevant campus or non-campus services in relation to personal and academic matters.
- 11.2 The Indigenous Students Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 9.1 of these regulations.
- 11.3 To adequately perform the duties outlined in clauses 11.1 and 11.2 of these regulations, the Indigenous Students Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 11.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Indigenous Students Officer shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 11.1 and 11.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 11.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 11.5 To ensure continuity of the role and continued growth of the Association, the Indigenous Students Officer shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Indigenous Students Officer prior to the Student Council Induction.

## 12. Environment Officer

- 12.1 The Environment Officer shall;
- a) be the Association's spokesperson regarding issues of environment, sustainability and the climate crisis;
  - b) be responsible for the coordination and implementation of the Association's environmental campaigns; and
  - c) liaise and network with local, state, and national environmental groups.



- 12.2 The Environment Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 12.1 of these regulations.
- 12.3 To adequately perform the duties outlined in clauses 12.1 and 12.2 of these regulations, the Environment Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 12.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Environment Officer shall;
  - a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 12.1 and 12.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 12.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 12.5 To ensure continuity of the role and continued growth of the Association, the Environment Officer shall;
  - a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Environment Officer prior to the Student Council Induction.

## 13. Disabilities Officer

- 13.1 The Disabilities Officer shall;
  - a) identify as having a disability;
  - b) be the Association's spokesperson on issues of importance to students with a disability;
  - c) be responsible for the coordination and implementation of campaigns on issues of importance to students with a disability; and
  - d) ensure that students with a disability are referred to relevant campus or non-campus services in relation to personal and academic matters.
- 13.2 The Disabilities Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 13.1 of these regulations.



- 13.3 To adequately perform the duties outlined in clauses 13.1 and 13.2 of these regulations, the Disabilities Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 13.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Disabilities Officer shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 13.1 and 13.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 13.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 13.5 To ensure continuity of the role and continued growth of the Association, the Disabilities Officer shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Disabilities Officer prior to the Student Council Induction.

## 14. Social Activities Officer

- 14.1 The Social Activities Officer shall;
- a) be responsible for the coordination and implementation of the Association's social events;
  - b) be an ex officio member of the Club Pool Funding Panel and O'Week Directors standing committee;
  - c) prepare an annual social calendar for the Association; and
  - d) work in conjunction with Events & Projects Officer (or delegate) to facilitate Pub Crawl (or equivalent) events each semester, and an annual Student Ball (or equivalent).
- 14.2 The Social Activities Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 14.1 of these regulations.
- 14.3 To adequately perform the duties outlined in clauses 14.1 and 14.2 of these regulations, the Social Activities Officer shall volunteer at least the equivalent of three (3) hours each week to their role.



- 14.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Social Activities Officer shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 14.1 and 14.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 14.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 14.5 To ensure continuity of the role and continued growth of the Association, the Social Activities Officer shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Social Activities Officer prior to the Student Council Induction.

## 15. Mature Age Students Officer

- 15.1 The Mature Age Students Officer shall;
- a) be a Mature Age Student;
  - b) be the Association's spokesperson on issues of importance to Mature Age Students;
  - c) be responsible for the coordination and implementation of campaigns on issues of importance to Mature Age Students; and
  - d) ensure that Mature Age Students are referred to relevant campus or non-campus services in relation to personal and academic matters.
- 15.2 The Mature Age Students Officer may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 15.1 of these regulations.
- 15.3 To adequately perform the duties outlined in clauses 14.1 and 14.2 of these regulations, the Mature Age Students Officer shall volunteer at least the equivalent of three (3) hours each week to their role.
- 15.4 To ensure public exposure of the Association and adequate scrutiny of their role, the Mature Age Students Officer shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 15.1 and 15.2 of these regulations at each meeting of Student Council; or



- b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 15.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 15.5 To ensure continuity of the role and continued growth of the Association, the Mature Age Students Officer shall;
- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
  - b) provide an oral or written handover report to the incoming Mature Age Students Officer prior to the Student Council Induction.

## 16. General Council Members

- 16.1 The General Council Members shall;
- a) assist the Association's Office Bearers and members of Student Council with portfolios in the carrying out of their duties where most appropriate;
  - b) act as a delegate or proxy on behalf of Student Council or individual members of Student Council when requested and available to do so; and
  - c) promote the campaigns and initiatives of the Association to the student cohort.
- 16.2 A General Council Member may reside as an Associate Member of a FUSA affiliated Collective whose aims and objectives align with the duties outlined in clause 16.1 of these regulations.
- 16.3 To adequately perform the duties outlined in clauses 16.1 and 16.2 of these regulations, each General Council Member shall volunteer at least the equivalent of two (2) hours each week to their role.
- 16.4 To ensure public exposure of the Association and adequate scrutiny of their role, each General Council Member shall;
- a) provide Student Council with a written or oral report of their fulfilment of the duties outlined in clause 15.1 and 15.2 of these regulations at each meeting of Student Council; or
  - b) if unable to attend a meeting of Student Council, provide the Executive Committee with a written report as outlined in sub-clause 15.4(a) of these regulations, within one (1) week of meeting of Student Council.
- 16.5 To ensure continuity of the role and continued growth of the Association, each General Council Member shall;



## FUSA Student Council Roles and Duties Regulations

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- a) produce a written handover report to the Student Representation & Development Officer outlining initiatives undertaken, successes and challenges in the role, key relationships built, and recommendations for the future (this report shall then be provided to the incoming Student Council at the Student Council Induction, as outlined in clause 20.1 of the FUSA Election Regulations); or
- b) provide an oral or written handover report to an incoming General Council Member prior to the Student Council Induction.