



**Flinders University
Student Association**
Committee Regulations



Table of Contents

1. Preamble	3
2. Definitions	3
3. Executive Committee	4
4. Standing Committees	4
5. Ad Hoc Committees	5
6. Education Action Network	5
7. Club Pool Funding Panel	6
8. Club, Collective and Academic Association Support and Development Group	6
9. Student Representation Network	7
10. O'Week Directors	7
11. Be a Better Human Campaign Steering Group	7



1. Preamble

Student Council has established the regulations contained herein to outline the roles, duties and composition of our Executive and Standing Committees. These regulations also provide guidance to the establishment of other standing or ad hoc committees, as outlined in section 13 of the FUSA Constitution.

2. Definitions

2.1 Unless otherwise defined in these regulations, the definitions outlined in section 1 of the FUSA Constitution shall apply to these regulations.

2.2 In these regulations;

'Association' refers to the Flinders University Student Association;

'Affiliated Clubs' refers to Clubs that have been registered and affiliated with the Flinders University Student Association under FUSA Clubs, Collectives and Academic Associations Regulations;

'Clubs and Events Officer' refers to the designated officer responsible for the management of the Flinders University Student Association Clubs program;

'Constitution' refers to the Flinders University Student Association as approved by University Council;

'Executive Committee' refers to the committee outlined in clause 12.1 of the Flinders University Student Association Constitution;

'Events and Projects Officer' refers to the designated officer responsible for the planning, coordinating and delivering of a diverse and broad range of student driven social and cultural events and activities through the Flinders University Student Association, and other stakeholders across Flinders University;

'International Student' refers to an enrolled student who is studying at a campus located within Australia and holds a temporary entry visa or otherwise deemed to be an International Student by the University;

'Manager, Student Engagement' refers to the person employed by the University responsible for ensuring open and effective communication and liaison between the Flinders University Student Association, the students and the University;

'Postgraduate Student' is a student who is enrolled in a course of study defined by Flinders University as a postgraduate award;

'Student Representation and Development Officer' refers to the designated officer responsible for managing and growing student representation across Flinders University;

'Student' refers to any enrolled student of Flinders University, whether that person is enrolled as a full-time, part-time or external student;



'Student Council' refers to the governing body of the Flinders University Student Association;

'University' refers to the Flinders University of South Australia;

'University Council' refers to the peak governing body of the University, as defined by the *Flinders University of South Australia Act, 1966 (SA)*.

3. Executive Committee

- 3.1 The Executive Committee serves to transact the business of the Association, on behalf of Student Council, on urgent matters that the President and General Secretary consider cannot be held over until the next regular Student Council meeting.
- 3.2 The Executive Committee may exercise any delegated powers from Student Council as per clause 10.3 of the Constitution.
- 3.3 The Executive Committee must provide a report of its activities at each Student Council meeting.
- 3.4 Decisions of the Executive Committee must be ratified at the next regular Student Council meeting, and shall have the same effect as decisions of Student Council, provided that such decisions are made in accordance with the Constitution and these regulations.
- 3.5 The voting members of the Executive Committee are;
 - a) the President (Chair);
 - b) the General Secretary;
 - c) the Education Officer; and
 - d) two (2) voting members of Student Council, to be elected by Student Council.
- 3.6 The Manger, Student Engagement shall be a non-voting member of the Executive Committee.
- 3.7 Quorum for a meeting of the Executive Committee is three (3) voting members.
 - a) Quorum must be present at all times when business is transacted, however, business may be considered via online communication.

4. Standing Committees

- 4.1 Standing Committees serve as investigatory committees, to inquire into and report upon any matters referred to them, or to support Student Council member(s) in fulfilling their roles and duties.
 - a) Standing Committees are intended to be permanent committees of the Association to pursue the objectives outlined in clause 4.1 of these regulations.



- 4.2 Standing Committees shall be subject to the FUSA Standing Orders where applicable.
- 4.3 Student Council may by regulation or resolution establish additional standing committees other than those outlined in these regulations as it considers appropriate as per clause 13.1 of the Constitution.
- 4.4 In addition to the Executive Committee, the standing committees of the Association are as follows;
 - a) the Education Action Network;
 - b) the Club Pool Funding Panel;
 - c) the Club, Collective and Academic Association Support and Development Group;
 - d) the Student Representation Network;
 - e) the O'Week Directors; and
 - f) the Be a Better Human Steering Group.

5. Ad Hoc Committees

- 5.1 Ad hoc committees serve as investigatory committees, to inquire into and report upon any matters referred to them, or to support Student Council member(s) in fulfilling their roles and duties.
 - a) Ad hoc committees are intended to be temporary committees of the Association to pursue the objectives outlined in clause 5.1 of these regulations, with a view recommend resolutions to Student Council.
- 5.2 Ad hoc committees shall be subject to the FUSA Standing Orders where applicable.
- 5.3 Student Council may by resolution establish ad hoc committees as it considers appropriate as per clause 13.1 of the Constitution.
 - a) Composition and quorum must be included in any Student Council resolution to establish an ad hoc committee.

6. Education Action Network

- 6.1 The Education Action Network shall provide advice to the Association on matters and issues regarding National Union of Students (NUS) campaigns and NUS State Branch or education related group meetings, University policy, and Higher Education Legislation.
- 6.2 The voting members of the Education Action Network must consist of at least;
 - a) the Student President;
 - b) the Education Officer (Chair); and
 - c) any other student(s) willing to support the objectives of the committee as outlined in clause 6.1 of these regulations.
- 6.3 Quorum for a meeting of the Education Action Network is five (5) voting members.



- a) Quorum must be present at all times business is transacted.

7. Club Pool Funding Panel

- 7.1 The Club Pool Funding Panel shall consider applications from clubs affiliated to FUSA at the Financial, Collective or Academic Association levels, as outlined **clause whatever** of the FUSA Club Finance and Funding Guidelines.
- 7.2 The voting members of the Club Pool Funding Panel shall consist of at least;
 - a) the General Secretary (Chair);
 - b) the Social Activities Officer;
 - c) the Clubs and Events Officer;
 - d) an appointee of Student Council; and
 - e) any other student(s) the Association deems necessary to fulfil the purpose of the committee as outlined in clause 7.1 of these regulations.
- 7.3 Quorum for a meeting of the Club Pool Funding Panel is three (3) voting members.
 - a) Quorum must be present at all times business is transacted.
 - b) Voting members appointed as per sub-clause 7.2(e) of these regulations shall not count toward quorum.

8. Club, Collective and Academic Association Support and Development Group

- 8.1 The Club, Collective and Academic Association Support and Development Group shall provide advice to the Association on matters and issues raised by members and prospective members of affiliated clubs, collectives and academic associations.
- 8.2 The voting members of the Club, Collective and Academic Association Support Group shall consist of at least;
 - a) the General Secretary (Chair);
 - b) the Education Officer;
 - c) the Clubs and Events Officer;
 - d) delegates elected to represent any club affiliated to FUSA as outlined in sub-clauses 5.1(d) or 6.1(f) of the FUSA Club, Collective and Academic Association Regulations; and
 - e) any other student(s) willing to support the objectives of the committee as outlined in clause 8.1 of these regulations.
- 8.3 Quorum for a meeting of the Club, Collective and Academic Association Support and Development Group is five (5) voting members.
 - a) Quorum must be present at all times business is transacted.



9. Student Representation Network

- 9.1 The Student Representation Network shall provide advice to the Association on matters and issues raised by student representatives elected across the University.
- 9.2 The voting members of the Student Representation Network shall consist of at least;
- a) the Education Officer (Chair);
 - b) the Student Representation and Development Officer;
 - c) the Education Officer of any affiliated Academic Association;
 - d) any elected student representatives to Education Quality Committees, Retention Working Groups, or other University committees; and
 - e) any other student(s) willing to support the objectives of the standing committee as outlined in clause 9.1 of these regulations.
- 9.3 Quorum for a meeting of the Student Representation Network is five (5) voting members.
- a) Quorum must be present at all times business is transacted.

10. O'Week Directors

- 10.1 The O'Week Directors shall provide advice to the Association on matters and issues regarding the O'Week components that are the responsibility of the Association.
- 10.2 The voting members of the O'Week Directors shall consist of at least;
- a) the Social Activities Officer;
 - b) the Events and Projects Officer; and
 - c) any other student(s) willing to support the objectives of the committee as outlined in clause 10.1 of these regulations.
- 10.3 Quorum for a meeting of the O'Week Directors is three (3) voting members.
- a) Quorum must be present at all times business is transacted.

11. Be a Better Human Campaign Steering Group

- 11.1 The Be a Better Human Campaign Steering Group shall provide advice to the Association on matters and issues regarding the facilitation of the Be a Better Human Campaign at the University.
- 11.2 The voting members of the Be a Better Human Campaign Steering Group shall consist of at least;
- a) the FUSA Welfare Officer (Co-chair);
 - b) the FUSA Women's Officer (Co-chair);
 - c) appointed Be a Better Human Campaign Ambassadors; and
 - d) any other student(s) willing to support the objectives of the committee as outlined in clause 11.1 of these regulations.



- 11.3 Quorum for a meeting of the Be a Better Human Campaign Steering Group is five (5) voting members.
- a) Quorum must be present at all times business is transacted.