



**Flinders University**  
**Student Association**  
Clubs, Collectives & Academic  
Associations Regulations



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## 1. Preamble

- 1.1 Student Council has established regulations contained herein to provide for the conduct of clubs, collectives and academic associations currently affiliated, or seeking affiliation to the Flinders University Student Association (FUSA). These regulations must be adhered to by all engaged in activities facilitated by any club, collective, or academic association affiliated to, or seeking affiliation with FUSA, regardless of whether the activity takes place on a Flinders University campus or not. This document, in conjunction with the FUSA Constitution, shall be the basis upon which all decisions regarding conduct of clubs, collectives or academic associations are made.

## 2. Definitions

- 2.1 Unless otherwise defined in these regulations, the definitions outlined in section 1 of the FUSA Constitution shall apply to these regulations.
- 2.2 In these regulations, unless some other meaning is clearly intended:
- 'Academic Association'** means any College based student association formally endorsed by the College Dean (Education) and affiliated with Flinders University Student Association at the Academic Association level;
- 'Academic Year'** means any time between the first academic day in Semester 1 of a year to the last academic day of Semester 2 of that year as specified by Flinders University;
- 'Asset'** means future economic benefits controlled by the entity as a result of past transactions or other past events;
- 'Associate Member'** refers to the Student Council member whose roles and duties (as outlined in the FUSA Student Council Roles and Duties Regulations) are shared with the aims and objectives of a collective;
- 'Club'** means any group of students associated with Flinders University who work together on a common aim or interest;
- 'Clubs & Events Officer'** refers to the designated officer responsible for the management of the Flinders University Student Association Clubs program;
- 'College'** means the administrative structure for academic and support staff responsible for teaching and research within the University;
- 'Collective'** means any club endorsed by their associate member of Student Council and affiliated with the Flinders University Student Association at the Collective level;
- 'Constitution'** means the formal document adopted by clubs, collectives and academic associations that state the rules that govern their operations;



**'Event'** means any club, collective or association activity constituting more than a meeting consisting primarily of discussion of matters relating to the running or management of said club, collective or academic association;

**'Flinders University Sport and Fitness'** refers to the Flinders University entity associated with sporting and fitness services, including clubs primarily involved with sports recognised by the Australian Sports Commission;

**'FUSA'** refers to the Flinders University Student Association;

**'General Meeting'** means a formal meeting of a club, collective or academic association open to all members, and facilitated in accordance with the club, collective or academic association's constitution and these regulations;

**'General Secretary'** refers to the General Secretary of the Flinders University Student Association;

**'Manager, Student Engagement'** refers to the person employed by the University responsible for ensuring open and effective communication and liaison between the University, the Association and students;

**'Major Breach'** means any breach of the requirements of a club, collective or academic association that exceeds a minor breach and has a major impact on any member of the club, collective or academic association, FUSA, the University or any third party;

**'Minor Breach'** means a breach of the requirements of a club, collective or academic association which is the result of an error and has no major impact on any member of the club, collective or association, FUSA, the University or any third party;

**'Portfolio'** refers to the portfolios of Student Council as outlined in

**'Regulations'** means the Clubs, Collectives and Academic Associations Regulations as ratified by the Flinders University Student Association;

**'Student Council'** refers to the governing body of the Flinders University Student Association;

**'Student Representation & Development Officer'** refers to the designated officer responsible for managing and growing student representation across Flinders University;

**'Teaching Program'** refers to an organisational unit within each College responsible for the delivery, management and oversight of a course or suite of courses and under the leadership of a Teaching Program Director;

**'Winding Up'** refers to when a club, collective or academic association ceases to function as per the constitution it affiliated to the Flinders University Student Association with. This includes when a club, collective or academic association ceases to exist, or continues to exist without affiliation to the Flinders University Student Association;

**'University'** refers to the Flinders University of South Australia.



## 2. Registration of Clubs

- 2.1 All Flinders University non-sporting student clubs, collectives and academic associations (including those not eligible for affiliation with Flinders University Sport and Fitness) must register with FUSA.
- 2.2 The purpose of registration is to enable FUSA to be aware of all clubs that exist on campus so FUSA can assist with their growth and development, along with the provision of assistance where required and to conduct all events and activities successfully.
- 2.3 When registration is approved, a club may then run approved events and/or activities on campus constituting more than a meeting, are allowed to book University space and may use the name 'Flinders' or 'Flinders University' in their title.
- 2.4 The club may not use the name 'Flinders' or 'Flinders University' in their title until registration is formally approved by FUSA.
- 2.5 All clubs must apply to the Flinders Office of Communication and Engagement in order to use the University logo.
- 2.6 A club is required to register with FUSA if they are:
  - a) a student driven group of five or more students;
  - b) united by a common interest, goal and/or characteristic that may or may not organise activities and/or meetings related to the common interest, characteristic and/or goal; or
  - c) promote, by any means, their group, interests and/or activities to the student body.
- 2.7 A club will be denied registration if its purposes or future activities are likely to breach any Federal or State legislation.
- 2.8 All clubs must adhere to policy and procedures as outlined by FUSA and the University, including but not limited to; health and safety, and security. This includes the submission of the online FUSA Events and Activities Registration Form for any event or activity held on or off campus.

## 3. Process of Registration

- 3.1 Registration requires joint approval by the General Secretary (or delegate) and the Manager, Student Engagement (or delegate). If there is a disagreement between the General Secretary (or delegate) and the Manager, Student Engagement (or delegate), then the application is referred to Student Council to make the final decision.
- 3.2 In order to register, a club must submit an online registration form outlining their purpose and likely activities. The registration form will include, but is not limited to:
  - a) the name of the club;



- b) the purpose of the club;
- c) any secondary purpose of the club;
- d) a list of all and any intended activities of the club;
- e) a minimum of two (2) contact persons, including their name, phone number, email address and Flinders Student ID number for at least one of these contacts;
- f) whether or not the club is registered with the appropriate state or national body that relates to the club and its activities;
  - i. if not, FUSA may require that the club affiliate with the appropriate state or national body that relates to the club in order to register with FUSA.

3.3 An application for affiliation will satisfy the requirements of clause 3.2 of these regulations if an application for registration was not submitted prior to an application for affiliation.

## 4. Affiliation of Clubs, Collectives and Academic Associations

4.1 Clubs may apply to affiliate at one of the below levels:

- a) Non-Financial;
- b) Financial;
- c) Collective; or
- d) Academic Association.

4.2 Affiliation at the Non-Financial level grants access to services and resources that are provided through FUSA. However, this level of affiliation does not grant access to ongoing funding from FUSA. Affiliation at the Non-Financial level is recommended for clubs that:

- a) have restrictions on membership numbers;
- b) have selective or closed membership; or
- c) have a membership that comprises of less than 66% current Flinders University Students or Alumni.

4.3 Affiliation at the Financial level grants access to services and resources provided through FUSA, and eligibility to apply for ongoing funding in accordance with section 19 of these regulations. Affiliation at the Financial level is restricted to clubs that:

- a) have no restrictions on membership; and
- b) have no membership criteria beyond aligning to the club's objectives and the payment of membership fees if applicable.

4.4 Affiliation at the Collective level grants access to services and resources provided through FUSA, and eligibility to apply for ongoing funding in accordance with section 19 of these regulations. Affiliation at the Collective level is restricted to collectives that:



- a) have no restrictions on membership other than those outlined in sub-clause 10.4(a) of these regulations; and
  - b) meet all other requirements as outlined in section 10 of these regulations.
- 4.5 Affiliation to the Academic Association level grants access to services and resources provided through FUSA, and eligibility to apply for ongoing funding in accordance with section 19 of these regulations. Affiliation at the Academic Association level is restricted to academic associations that:
- a) have no restrictions on membership other than those outlined in sub-clause 10.6 of these regulations; and
  - b) meet all other requirements as outlined in section 11 of these regulations.
- 4.6 A club, collective or academic association member will be considered current only if:
- a) their registration or renewal of registration has been dated in the membership list;
  - b) their Flinders University Student ID number is provided (where applicable);
  - c) the date of membership registration or renewal of registration of the member was within eighteen (18) months prior to application.
- 4.7 The services and resources that all affiliated clubs, collectives and academic associations can access is at the discretion of FUSA and shall be determined by the level of affiliation, FUSA's grants policy in line with section 17 of these regulations, and in compliance with the requirements of the *Higher Education Support Act 2003*. Services and resources that have been funded through the Student Services and Amenities Fee cannot be used by any club, collective or academic association to support:
- a) a political party; or
  - b) the election of a person as a member of:
    - i. the legislature of the Commonwealth, State or a Territory; or
    - ii. a local government body.
- 4.8 FUSA must accept for consideration an application for affiliation of a club, collective or academic association.
- 4.9 An application for affiliation shall be submitted in the first instance to the General Secretary (or delegate). In the case of academic associations, the General Secretary will confirm eligibility as an academic association with the FUSA Education Officer.
- 4.10 An application of affiliation must contain a copy of the club, collective or academic association's:
- a) constitution;
  - b) most recent Annual General Meeting minutes;
  - c) membership list specifying the following:
    - i. full names, email addresses, Flinders Student ID numbers (where applicable), and the date of membership registration or renewal of registration of each member; and



- ii. executive members and their positions.
  - d) A financial report (if they've been operational for more than twelve (12) months);
  - e) affiliation application form; and
  - f) any other documentation as directed by FUSA.
- 4.11 Clubs applying for affiliation at the Financial, Collective or Academic Association levels must show proof of the existence of an operative bank account.
- 4.12 FUSA may choose to affiliate, not affiliate or grant provisional affiliation on the basis of required amendments to the club, collective or academic association's constitution, Annual General Meeting minutes or membership list.
- 4.13 FUSA may choose to affiliate the club, collective or academic association at a lower level of affiliation.

## 5. Minimum Requirement for Clubs Affiliated at the Non-Financial Level

- 5.1 Each club affiliated at the Non-Financial level shall have:
- a) a name;
  - b) a constitution;
  - c) a clearly defined interest, activity and aims;
  - d) an elected delegate to the FUSA Club, Collective and Academic Association Support and Development Group meetings who is a current Flinders University student;
  - e) complied with the regulations, requirements and requests of FUSA; and
  - f) complied with the objectives and aims of FUSA.
- 5.2 The terms of office for office bearers shall be from one Annual General Meeting to the next.
- 5.3 Upon a vacancy of an office bearing position, a General Meeting shall be held to fill the vacancy.

## 6. Minimum Requirements for Clubs Affiliated at the Financial, Collective and Academic Association Levels

- 6.1 Each club affiliated at the Financial, Collective and Academic Association levels shall have:
- a) a name;
  - b) a constitution;
  - c) a clearly defined interest, activity and aims;





- d) at least ten (10) current Flinders University students as members;
  - e) two (2) or more signatories on any bank account they hold who are current Flinders University students;
  - f) an elected delegate to the FUSA Club, Collective and Academic Association Support and Development Group meetings who is a current Flinders University student;
  - g) complied with the regulations, requirements and requests of FUSA; and
  - h) complied with the objectives and aims of FUSA.
- 6.2 The terms of office for office bearers shall be from one Annual General Meeting to the next.
- 6.3 Upon a vacancy of an office bearing position, a General Meeting shall be held to fill the vacancy.
- 6.4 A minimum of 60% of office bearing positions shall be held by current Flinders University students.
- 6.5 The club, collective or academic association President or equivalent position, shall be held by a current Flinders University student.

## 7. Additional Requirements for Collectives

- 7.1 Collectives operate for the representation, support and engagement of students of autonomous communities, and to act as the peak advisory bodies to Student Council.
- 7.2 Collectives must conduct at least two (2) activities per semester related to the purpose outlined in clause 7.1 of these regulations.
- 7.3 A collective must be endorsed by their associate member of Student Council.
- 7.4 Membership may be restricted to current and previous students who identify as members of the autonomous community of the collective (where applicable).
- 7.5 The executive of each collective must include their associate member of Student Council.
- 7.6 Clause 20.5 of these regulations does not apply to collectives.
- 7.7 Collectives must ensure that the principles of diversity and inclusion are followed.
- 7.8 Student Council may act to ensure collectives comply with the principles outlined in sub-clause 7.4(c).
- 7.9 Where these regulations call upon the General Secretary to intervene in the operations of a collective of an autonomous community, it is recommended that the General Secretary delegates their responsibilities to another Student Council member who is a member of the autonomous community in question, but not a member of the collective (where applicable).



## 8. Additional Requirements for Academic Associations

- 8.1 An academic association operates for the representation, support and engagement of students within a College of the University.
- 8.2 Academic associations must conduct at least two (2) activities over the course of the year related to learning and teaching at Flinders University. These activities may include, but are not limited to:
  - a) hosting career or industry events, professional development or training, tutoring, or any other activities connected to supporting learning and teaching within a College; and
  - b) liaising with student representatives on College Committees or Student Staff Consultative Committees to discuss issues of mutual interest.
- 8.3 An academic association must be endorsed by the Dean (Education) of the relevant College.
- 8.4 There can only be one academic association per teaching program. Exceptions may be considered at the discretion of FUSA.
- 8.5 Membership may be restricted to current and previous students of the relevant College.
- 8.6 The executive of each academic association must include an Education Officer.
- 8.7 Clause 20.5 of these regulations does not apply to academic associations.

## 9. Changing Affiliation Status

- 9.1 Clubs that are affiliated at the Non-Financial level may apply to affiliate at the Financial, Collective or Academic Association level at any time by affiliating as per these regulations.
- 9.2 Collectives cannot affiliate at the Non-Financial level. In the event a collective wants or needs to affiliate at the Non-Financial level, they must apply for affiliation as a club at the Non-Financial level.
- 9.3 Academic associations cannot affiliate at the Non-Financial level. In the event an academic association wants or needs to affiliate at the Non-Financial level they must apply for affiliation as a club at the Non-Financial level.
- 9.4 Clubs affiliated at the Financial level may apply to instead affiliate at the Non-Financial level at any time by notifying the General Secretary (or delegate) in writing. This must contain;
  - a) the date the notice was written;
  - b) a reason why the club wishes to affiliate at the Non-Financial level; and
  - c) the signatures of the President (or equivalent), and another Officer Bearer, usually the Secretary.



- 9.5 A club or academic association may elect to disaffiliate with FUSA by written notice to the General Secretary (or delegate). This must include;
- a) minutes of the General meeting wherein the club or academic association's membership voted to disaffiliate with FUSA;
  - b) their reason for disaffiliation; and
  - c) evidence of the organisation for the return of assets in line with clause 20.2 of these regulations.
- 9.6 A collective may elect to disaffiliate with FUSA by written notice to the General Secretary (or delegate). This must include;
- a) minutes of the General Meeting wherein the collective's membership voted to disaffiliate with FUSA;
  - b) their reason for disaffiliation;
  - c) evidence of the organisation for the return of assets in line with clause 20.2 of these regulations; and
  - d) the written consent of the collective's associate member of Student Council.

## 10. Annual Review

- 10.1 Upon affiliation to FUSA, all clubs, collectives and academic associations must submit application for Annual Review by the 1<sup>st</sup> of May of the subsequent year.
- 10.2 Applications for Annual Review for the subsequent year will be accepted during the period determined by FUSA, no later than the 1<sup>st</sup> of April.
- 10.3 Clubs, collectives and academic associations that have affiliated between the 1<sup>st</sup> of December of the previous year and the 1<sup>st</sup> of May of the current year will not be required apply for Annual Review during the current year.
- 10.4 Clubs, collectives and academic associations must submit their application for Annual Review via the process determined by FUSA. This must include:
- a) minutes of the Annual General Meeting of the previous calendar year confirming renewal of affiliation;
  - b) membership list specifying the following:
    - i. full names, email addresses, Flinders Student ID numbers (where applicable), and the date of membership registration or renewal of registration of each member; and
    - ii. executive members and their positions;
  - c) evidence of a least two (2) events over the course of the previous calendar year;
    - i. these may not include meetings of the Executive or the Committee, or General Meetings for members;



- ii. Academic associations must show evidence of learning and teaching events as outlined in clause 8.2;
  - d) a financial report detailing expenditure which includes, but is not limited to:
    - i. how FUSA provided funding was used;
    - ii. income;
    - iii. cash balances; and
    - iv. an updated asset list for the period between the last two Annual General Meetings.
- 10.5 Annual Review applications will be reviewed by the General Secretary (or delegate) and the Clubs & Events Officer (or delegate) of FUSA.
  - a) In the case of academic associations, the Education Officer of FUSA (or delegate) will also be involved in the review.
- 10.6 FUSA may request further information or documentation prior to approval of Annual Review.
- 10.7 FUSA may elect to grant an extension to clubs, collectives or academic associations who have not met all requirements of Annual Review, or who have errors or inaccuracies in their Annual Review application.
- 10.8 FUSA may also elect to withhold the benefits of affiliation until the club, collective or academic association has submitted sufficient documentation for Annual Review as outlined in clause 10.4 of these regulations.
- 10.9 Unless withheld under clause 10.8 of these regulations, clubs, collectives and academic associations will continue to receive the benefits of affiliation at their current level until their Annual Review is reviewed.
- 10.10 FUSA may also elect to disaffiliate the club, collective or academic association if the requirements of Annual Review have not been met.

## 11. Clubs, Collectives and Academic Association Names and Objectives

- 11.1 A club, collective or academic association must not have a name which is not easily distinguishable from another club, collective, or academic association.
- 11.2 Clubs, collectives and academic associations with similar objectives to an existing club, collective or academic association may be refused affiliation.
- 11.3 All clubs, collectives and associations must not have a name that does not reflect its aims and objectives.
- 11.4 Student Council may direct any clubs, collectives or academic associations with similar objectives to change the name of either or both clubs, collectives or academic associations to more accurately reflect their aims and objectives.



## 12. Required Provisions of Club, Collectives and Academic Association Constitutions

- 12.1 An affiliated club, collective or academic association constitution must contain;
- a) the name of the club, collective or academic association;
  - b) the aims and objectives of the club, collective or academic association;
  - c) a provision for an Annual General Meeting consistent with section 15 of these regulations;
  - d) a provision for General Meetings consistent with section 14 of these regulations;
  - e) a provision for amending the constitution;
  - f) a provision for expulsion of members consistent with section 18 of these regulations;
  - g) a provision that the club, collective or academic association is not for profit;
  - h) a provision for Office Bearers of the club, collective or academic association consistent with section 16 of these regulations;
  - i) a provision for winding up consistent with section 20 of these regulations, specifically stating FUSA's ownership of grant-funded assets and grant money;
  - j) in the case of collectives, provision for their associate member of Student Council to be a member of the collective's executive as per clause 7.5 of these regulations;
  - k) in the case of academic associations, provision for an Education Officer to be a member of the academic association's executive as per clause 8.6 of these regulations;
  - l) a provision outlining requirements of Annual Review consistent with section 8 of these regulations.

## 13. Alterations to Constitutions

- 13.1 Alterations to a club, collective or academic association's constitution must be approved by FUSA.
- 13.2 Alterations must be submitted to the General Secretary prior to their approval by the club, collective or academic association and within one week of their approval by the club, collective or academic association.



## 14. General Meetings

- 14.1 General Meetings may be convened at the request of ten (10) members or 30% of the total membership of the club, collective or academic association, whichever is the lower amount.
- 14.2 Where the executive does not respond to a request consistent with clause 14.1 of these regulations within two (2) weeks, they may be made directly to the General Secretary (or delegate).
- 14.3 Club, collective and academic association General Meetings shall be convened for any of the following purposes;
  - a) removal of office bearers;
  - b) fairly and democratically elect office bearers to vacancies that have occurred as a result of removal or resignation;
  - c) to make constitutional amendments;
  - d) to overturn any decision any executive decisions; or
  - e) the expulsion of member(s)
- 14.4 Notice of a General Meeting shall be given to the members of the club, collective or academic association and the General Secretary at least one (1) week before the date the meeting is to be held.
  - a) Notice must include the scheduled date and start time, and location of the Annual General Meeting.
- 14.5 A designated office bearer, normally the Secretary, shall be responsible for calling General Meetings.
- 14.6 The General Secretary (or delegate) may call a General Meeting of the club, collective or academic association if;
  - a) office bearers or committee members of the club, collective or academic association are suspected with reasonable evidence of;
    - i. breaching their constitution or not meeting their aims and objectives;
    - ii. not complying with University policies and procedures;
    - iii. not complying with the FUSA Constitution or these regulations;
    - iv. failing to meet the minimum requirements for affiliation with FUSA as outlined in sections 5 through 9 of these regulations (where applicable); or
    - v. serious misconduct of maladministration;
  - b) the club, collective or academic association is deemed to be winding up due to inactivity, as outlined in section 22 of these regulations;
  - c) the membership has requested a General Meeting directly to the General Secretary as outlined in clause 14.2 of these regulations.
- 14.7 FUSA has the discretion to investigate an allegation about, or information of matters involving serious misconduct or maladministration before a General Meeting is called.



- 14.8 The General Secretary (or delegate) and/or the Clubs & Events Officer (or delegate) may attend any General Meeting of an affiliated club, collective or academic association.
- a) In the case of academic associations, the FUSA Education Officer may also attend any General Meeting.
  - b) It is recommended (where appropriate), that the General Secretary (or delegate) and/or Clubs & Events Officer (or delegate) only attend a General Meeting of an autonomous community collective if they identify as a member of that autonomous community.
- 14.9 Any decision voted upon in a General Meeting will overrule any committee or executive decision of the club, collective or academic association.
- 14.10 Quorum at a General Meeting shall be ten (10) members or 30% of the total membership (to a minimum of five (5) members) of the club, collective or academic association.
- 14.11 Failure to reach quorum after thirty (30) minutes after the scheduled start time of the General Meeting shall result in the General Meeting being cancelled.

## 15. Annual General Meetings

- 15.1 Annual General Meetings shall be convened for the following reasons;
- a) to receive financial statements;
  - b) to receive annual reports of office bearers;
  - c) to appoint a delegate on the FUSA Clubs, Collectives and Societies Sub-Committee.
- 15.2 Notice of an Annual General Meeting shall be given to the members of the club, collective or academic association and the General Secretary at least one (1) week before the date the meeting is to be held.
- b) Notice must include the scheduled date and start time, and location of the Annual General Meeting.
- 15.3 The General Secretary (or delegate) and/or Clubs & Events Officer (or delegate) may attend any Annual General Meeting of an affiliated club, collective or academic association (or those seeking affiliation);
- a) In the case of academic associations, the FUSA Education Officer may also attend any Annual General Meeting.
  - b) It is recommended (where appropriate), that the General Secretary (or delegate) and/or Clubs & Events Officer (or delegate) only attend an Annual General Meeting of an autonomous community collective if they identify as a member of that autonomous community.



- 15.4 Quorum at an Annual General Meeting shall be ten (10) members or 30% of the total membership (to a minimum of five (5) members) of the club, collective or academic association.
- 15.5 Failure to reach quorum after thirty (30) minutes after the scheduled start time of the Annual General Meeting shall result in the meeting being cancelled.

## 16. Office Bearers

- 16.1 Each club, collective and academic association must have a President, Treasurer and Secretary (or equivalents).
  - a) Each academic association must also have an Education Officer as outlined in clause 8.6 of these regulations.
- 16.2 The duties of the President (or equivalent) include;
  - a) being chief spokesperson for the club, collective or academic association;
  - b) chairing general and executive meetings; and
  - c) acting as a signatory for the club, collective or academic associations budget.
- 16.3 The duties of the Secretary (or equivalent) shall include;
  - a) the maintenance of a register of members consisting of their name, Flinders Student ID number (where applicable), and date of registration.
- 16.4 The duties of the Treasurer (or equivalent) shall include;
  - a) being responsible for all the club, collective or academic associations money, and to record all income received, and payments made by the club, collective or academic association;
  - b) keeping a register of all assets held by the club, collective or academic association;
  - c) presentation of a financial report to the Annual General Meeting for the last financial year, and the period since the end of the last financial year, summarising the club, collective or academic associations income, expenditure and assets;
  - d) keeping the financial records of the club, collective or academic association;
  - e) acting as a signatory for the club, collective or academic associations budget; and
  - f) keeping the club, collective or academic associations members informed of the club, collective or academic associations financial situation.
- 16.5 The duties for each academic associations Education Officer shall include;





- a) participating in the Student Representative Network meetings as outlined in the section 7 of the FUSA Committee Regulations;
  - b) coordinating and running the academic associations educational campaigns and events; and
  - c) acting as a liaison with the FUSA Education Officer and Student Representation and Development Officer.
- 16.6 A club, collective or academic association may assign any additional roles to their office bearers as they deem necessary.
- 16.7 A club, collective or academic association may have any other office bearing roles as established in their constitution.
- 16.8 The contact details for all office bearers of a club, collective or association must be given to the General Secretary and to FUSA within two weeks of their appointment.

## 17. Membership

- 17.1 Club, collective or academic association will be open to anyone who supports the aims and objectives of the club, collective or academic association, unless otherwise exempt within these regulations.
- 17.2 Any club, collective or academic association that refuses a current student entry must give written justification to the General Secretary within two weeks.
- 17.3 Any non-student may join at the discretion of the club, collective or academic association.
- 17.4 Membership of clubs affiliated with FUSA at the Financial, Collective or Academic Association levels must be composed of at least 66% current Flinders University students in order to be eligible for ongoing grant funding.
- 17.5 Only current Flinders University students may be the President (or equivalent) of clubs affiliated at the Financial, Collective or Academic Association levels.

## 18. Expulsion

- 18.1 FUSA cannot expel a member of a club, collective or academic association on the basis of their age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chose gender or other personal characteristic under the terms of the *South Australian Equal Opportunity Act 1984*, or any other law, Act or legislative instrument.
- 18.2 FUSA cannot expel a member on the basis of their political, moral or sexual viewpoint, unless the view expressed is deemed to be in violation of;
- a) the *South Australian Equal Opportunity Act 1984*;
  - b) the *South Australian Racial Vilification Act 1996*; or
  - c) any other law, Act or legislative instrument.



- 18.3 A motion to expel a member may only be brought before a General Meeting or Annual General Meeting of the club, collective or academic association.
- a) A motion to expel a member of a club, collective or academic association must be accompanied with written justification and sent to the member at least two weeks prior to the date of the meeting.
  - b) The member has a verbal and written right of reply to any notice of expulsion.
  - c) A written right of reply must be included within the agenda seven days of receipt of the notice of expulsion.
  - d) The agenda must include the motion of expulsion, written justification and any written reply.
  - e) The agenda of the meeting at which a motion of expulsion is included must be sent to all members of the club, collective or academic association and the General Secretary at least one week prior to the meeting.

## 19. Club, Collective and Academic Association Membership Fees

- 19.1 Clubs, collectives and academic associations reserve the right to charge a membership fee to become a member of that club, collective or academic association.
- 19.2 Membership fees may not discriminate based on age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chosen gender or other personal characteristic under the terms of the *South Australian Equal Opportunity Act 1984*, or any other law, Act or legislative instrument.

## 20. Grant Funding

- 20.1 Ongoing club, collective and academic association grant funding is available to all clubs affiliated with FUSA at the Financial, Collective or Academic Association levels.
- 20.2 With the exception of the Start-Up Grant, clubs that affiliated to FUSA at the Non-Financial level are not eligible for grant funding.
- 20.3 Clubs who are affiliated to FUSA at the Non-Financial level who maintain an open membership may apply for the Start-Up Grant in their first year of affiliation
- 20.4 Grant funding will be set by FUSA and made available throughout the year.
- 20.5 The process for applying for grant funding will be specified by FUSA.
- 20.6 For the purpose of grant funding, the membership number of a club that operates on an opt-out basis for determining members only includes those members who have opted-in to the club or approved their membership in writing.



- 20.7 Clubs, collectives and academic associations that elect to change their membership to a closed membership are required to, upon FUSA's request, reimburse FUSA for grant funding that has been provided to the club, collective or academic association by FUSA.

## 21. Winding Up and Changing Affiliation Status

- 21.1 Clubs, collectives and academic associations winding up must abide by these regulations and in accordance with the requirements of the winding up section in their constitution.
- 21.2 A club, collective or academic association which winds up voluntarily must inform the General Secretary and FUSA in writing of their intention to wind up within fourteen (14) days of their decision.
- a) Upon sending written notification to the General Secretary and FUSA, the club, collective or academic association is not permitted to begin winding up until approval by FUSA has been provided, or a period of fourteen (14) days has passed.
  - b) FUSA reserves the right within the fourteen (14) day period outlined in sub-clause 20.1(a), to take over the operation of the club, collective or academic association in order to facilitate the election of a new executive and the resumption of the operations of the club, collective or academic association.
- 21.3 When a club changes its affiliation level from Financial Affiliation, Collective or Academic Association to the Non-Financial level, disaffiliates with FUSA, or is wound up, they must ensure that;
- a) all assets purchased by the club, collective or academic association, or on their behalf, using grant money allocated by FUSA, remain the property of FUSA and must be returned to FUSA;
  - b) all assets purchased by the club, collective or academic association, or on their behalf, using part funds from grant money allocated by FUSA, must be sold, and FUSA be compensated to the same percentage that FUSA paid for the asset, unless;
    - i. the asset is unable to be sold in which case the club, collective or academic association must compensate FUSA for the asset;
    - ii. the club, collective or academic association chooses to compensate FUSA with other funds, in which case the asset does not need to be sold; or
    - iii. the Manager, Student Engagement and the FUSA Student President agree that the efforts spent selling



the asset and recovering the funds is not worth the costs regained, in which case the asset is not required to be sold;

- c) any assets purchased by the club, collective or academic association, or on their behalf, using funds that did not originate from FUSA, may remain the property of the club, collective or academic association and may be sold, distributed or discarded as per the winding up clause of the club, collective or academic associations constitution; and
- d) any grant money provided by FUSA that remains with the club, collective or academic association either physically or in a bank account must be returned to FUSA.

21.4 Upon winding up, or change of affiliation level, each club, collective or academic association must present FUSA with a final asset register and a bank statement.

## 22. Assets

22.1 Any asset, physical or intangible, purchased with grant funding provided by FUSA remains the property of FUSA.

22.2 FUSA reserves the right to use any assets purchased with grant funding provided by FUSA. FUSA may confiscate an asset that has been purchased by means of grant money provided by FUSA by resolution of Student Council.

## 23. Inactive Clubs, Collectives and Academic Associations

23.1 If a club, collective or academic association is deemed by the General Secretary (or delegate) to be inactive for a period of four (4) months, the General Secretary (or delegate) is permitted to contact the club, collective or academic association via their designated contact email address requesting an explanation for their inactivity.

- a) The club, collective or academic association has twenty-eight (28) days from contact to provide an explanation for their inactivity.
- b) If the club, collective or academic association responds that they have become inactive, or fail to respond within twenty-eight (28) days of contact, the General Secretary (or delegate) may determine the club, collective or academic association to be winding up as outlined in section 21 of these regulations.



## 24. Disciplinary Action

- 24.1 A member of a club, collective or academic association may refer breaches of the FUSA Constitution and regulations, or the club, collective or academic association's constitution to the General Secretary (or delegate).
- 24.2 For minor breaches of a club, collective or academic association's constitution, or these regulations, the General Secretary (or delegate), may issue a warning to the club, collective or academic association.
- 24.3 A minor breach must be referred to Student Council for disciplinary action at the request of;
- a) a member of Student Council; or
  - b) 30% of the club, collective or academic associations members or 10 members of the club, collective or academic association, whichever is lesser.
- 24.4 For reoccurring or frequent minor breaches, or for a major breach of the FUSA Constitution or regulations, or the club, collective or academic association's constitution, the breach must be referred to Student Council for disciplinary action.
- 24.5 A club, collective or academic association must be referred to the General Secretary (or delegate) to review for disciplinary action if the club, collective or academic association;
- a) deliberately contravenes their obligations under these regulations;
  - b) misappropriates funds, or Student Council believes upon a financial review, that the club, collective or academic association has been financially mismanaged;
  - c) provides manifestly false information in order to gain unfair advantage;
  - d) acts contrary to the their aims and objectives or deliberately breaches their own constitution;
  - e) fails to provide reasonable reason as to they have;
    - i. refused a Flinders University student or any other person membership;
    - ii. expelled a Flinders University student or any other person from membership;
  - f) in the case of clubs affiliated at the Non-Financial level, is not composed of 51% Flinders University students;
  - g) in the case of clubs affiliated at the Financial, Collective or Academic Association levels, is no composed of 66% Flinders University Students;
  - h) receives a second warning with regards to the same issue within a two (2) year period;
  - i) fails to comply with actions required as outlined in sub-clause 23.6(b);



- j) promotes violence, hatred through militarism, or discrimination on the basis of age, sex, sexuality, race, ethnicity, pregnancy, caring responsibilities, religion, physical disability, mental illness, chose gender or other personal characteristic under the terms of the *South Australian Equal Opportunity Act 1984*, or any other law, Act or legislative instrument;
  - k) significantly or deliberately damages, defacing or theft of property of FUSA or the University;
  - l) participates in, or encourages criminal activity;
  - m) defaults on the repayment of any debt to FUSA or the University;
  - n) loses or either significantly or deliberately damages an asset purchased in part or full by grant money without the permission of FUSA; or
  - o) impacts on the facilities and services available to all clubs, collectives and academic associations
- 24.6 Student Council may, on the basis of the facts provided, take disciplinary action by;
- a) issuing a warning to the club, collective or academic association;
  - b) requiring the club, collective or academic association to undertake a certain action(s);
  - c) suspending grant funding from the club, collective or academic association for a period of no greater than twelve (12) months;
  - d) reducing the affiliation level of the club, collective or academic association; or
  - e) disaffiliating the club, collective or academic association from FUSA.

## 25. Flinders Living

- 25.1 Subject to the discretion of Student Council, an exception to the requirements outlined in sub-clause 4.3(a) of the regulations may be granted to the following;
- a) one representative club of Deirdre Jordan Village; and
  - b) one representative club of University Hall.
- 25.2 Any club, collective or academic association which receives an exemption under clause 24.1 of these regulations may not restrict their membership beyond;
- a) students who reside at Deirdre Jordan Village; and
  - b) students who reside at University Hall.