

REQUEST FOR APPEAL

TIPS: You should explain your situation clearly and provide sufficient evidence to support your request. It is important that you meet at least one of the grounds for appeal, or your appeal will not be accepted.

HOW TO SUBMIT: Please go to the following link <https://students.flinders.edu.au/life-at-flinders/student-complaints-and-appeals> and select “Step 4 – Appeal” and ensure you meet at least one of the “Grounds for Appeal”

Please include your reference number from the previous review.

Below are the grounds for appeal according to University Policy - this can either be entered as text in the box labelled “**Please provide a statement in support of your grounds for appeal**” or attached as a separate document.

On (**insert date**) I received the outcome from my Request for Review of a University decision. I wish to appeal this outcome on the grounds that (select one or more from the list below)

- *New and relevant material exists that was not reasonably available to you before the review decision was made, and the new material would have had a significant impact on the reviewer’s decision*
- *A University policy or procedure was misapplied and this resulted in a real disadvantage to you*
- *The sanction applied is manifestly excessive*
- *There was a bias or a conflict of interest on the part of the reviewer*