

## CLUB LOCKERS – FREQUENTLY ASKED QUESTIONS

### How do I apply?

Complete the form here: <http://fusa.edu.au/clublockers/>

### What happens then?

The Clubs and Events Officer will review your application and if approved, assign your club with a locker and pin code. An application will be submitted to the Flinders University Security Department to provide your club executive members with access using their student ID card.

Please note that this will not happen immediately, and there may be delays. Apply early to ensure you have access when you need it.

### How many can we have?

One, unless via prior arrangement with the Clubs and Events Officer. Locker access is subject to availability.

### Where can we find them?

In the Geoff Harrison Room, basement level of the Union Building/Student Hub.

### How do we get there?

Via the doorway on the south-west side of the Student Hub, near the pathway to car park 1. Alternatively by the staircase on the south west side of level 1 of the Student Hub. Follow the staircase all the way down and you're there. You'll need your student ID card to access them, and only club executive members will have access for security reasons.

External access:



Door to Geoff Harrison Room:



**How big are the lockers?**

1800H x 900W x 450D. They look a little like this.



**What can we store in them?**

Most things, with the exception of:

- Flammable or hazardous materials
- Items with a strong odour or stench
- Perishable food items
- Items likely to leak inside the locker
- Items likely to stain the locker
- Items that cannot fit inside the locker with lockers closed securely
- Items that cannot be lifted safely up stairs

### **Is it secure?**

Yes. Only club executive members can access the Geoff Harrison Room via swipe card. Each locker is programmed with an individual pin number to ensure it cannot be accessed by other users of the storage room.

### **We have items that won't fit in the locker. Now what?**

A cage for oversized items is being installed in the room, and will be available soon. This cage will only be available for items that can be safely carried by two people upstairs, and application will be on an item-by-item basis. If it's too big, or unsafe to carry up stairs, you will have to store this at home.

### **Anything else to keep in mind?**

- Add the number for Flinders Security (8201 2880) to your phonebook. If you get stuck in the room for any reason it may be a while before it is noticed, so give Security a call. A phone is available inside the room for emergencies.
- Items stored in the locker are the responsibility of the club, and FUSA will not be held liable for stolen, lost or damaged items.
- Club executives should advise FUSA immediately if they believe the combination of their locker has been obtained without permission.
- Club executives should advise FUSA immediately if an executive's swipe card has been lost or stolen.
- Club executives should update the details for club lockers when executive members are changed over.
- If the club locker has not been accessed in three months (with the exception of the end of year holiday period), the locker will be cleaned out and repurposed.
- Be a peach and turn the lights off and close the door securely when you're done using the room, yeah?